

Department of Industries & Commerce, Haryana

Form-VII-C-1

"New Certificate of Registration by the District Registrar consequent upon change of Registered Office within district under Section 11 of the Haryana Registration and Regulation of Societies Act, 2012"

(See sub-rule (b)(3) of rule 9)

Certificate of Change of Registered Office Within District

I hereby certified that [The Ojaswi Bhagwati Dahiya Educational Society] (name of the society), which was registered on [] vide registration number [124] at [Sect-4 Gurgaon] (address of the registered office) district [Gurgaon] under Section 9(1) of the Haryana Registration and Regulation of Societies Act, 2012 and having complied with the provisions of Rule 9(b), the registered office of the society is hereby accepted to be changed to [Excellere World School, Garhi-Chandu Road, Garhi Harsaru, Near Dwarka Expressway, Gurugram-122505, Haryana].

Consequent upon the change of the registered office of the said Society

State Code	District Code	Year of Registration	Registration Number
H R	018		124
Name of the Society		New Registered Office Address	
The Ojaswi Bhagwati Dahiya Educational Society		Excellere World School, Garhi-Chandu Road, Garhi Harsaru, Near Dwarka Expressway, Gurugram-122505, Haryana	

Given under my hand at [Gurgaon] this [05] day of [Feb] (month) [2021] (Year), having a Unique Identification Number [2000000757]



(Signature of the District Registrar)

[Gurgaon]

Verification Link:

<https://haryanaindustries.gov.in/msme/verify/changesocietyaddress/id/757/type/2/refNumber/2021-01-0000010>



Certificate of Registration of Society.

I hereby certify that a Society bearing the Registration Number and name as under mentioned has been registered this 4th day of December month **2012** Year under the Haryana Registration and Regulation of Societies Act 2012(Haryana Act No. 1 of 2012)

State Code		District Code			Year of Registration			Registration Number					
H	R	0	1	8	2	0	1	2	0	0	1	2	5
Name of the society							Registered Office Address						
The Ojaswi Bhagwati Dahiya Educational Society,							1296,Sector 4 Gurgaon						



Issued under my hand at Gurgaon this 4th day of (month) December Year 2012



District Registrar
Firms & Societies
Gurgaon

Station: Gurgaon

**MEMORANDUM OF ASSOCIATION
OF
THE OJASWI BHAGWATI DAHIYA EDUCATIONAL SOCIETY**

1. Name of the Society: The Ojaswi Bhagwati Dahiya Educational Society
2. Location of Registered Office: 1296, Sector-4, Gurgaon.
3. Area of Operation: State of Haryana.

Aims & Objects

4. Aims and objects of the society are as under:

The society has been formed with the main objective of serving the mankind through its various programs and activities as listed below:-



- (a) To promote various educational organisations i.e. schools, colleges and other educational institutions, sports academy and also to promote and operate various Religious, Social, Charitable and Spiritual organisations for the benefit of public at large.
- (b) To promote literacy, cultural and other social activities among its members/associates.
- (c) To establish, carry on and maintain public utility and cultural, charitable, social and recreational activities for the benefit of public at large.
- (d) To maintain communal and social harmony and inculcate brotherhood and to help the needy persons.

- (e) To promote arts, science, literature, philosophy, skill development, fine arts, artefacts and handicrafts etc.
- (f) To encourage, aid, assist, organize social welfare programmes and contribute to the development of the community.
- (g) To encourage young persons for different types of development programmes including sports and related activities.
- (h) To develop and maintain natural resources and to implement the programmes for its proper and better utilisation.
- (i) To negotiate and enter into agreement and contract with Indian and foreign personnel, corporations and organisations, educational and cultural institutions for technical, financial or any other assistance for carrying on all or any of the main objectives of the Society.
- (j) To arrange tours for historical places or universally acclaimed places, to promote spiritual studies among its members and associates.
- (k) To undertake such other activities as are incidental or conducive to the attainment of the above objects.



5. Application of Funds

- (a) All the incomes and earnings of the Society shall be solely utilized and applied towards the promotion of its aims and objectives only as set forth in the Memorandum of the Society and no profit thereof shall be paid or transferred directly or indirectly by way of dividends, bonus, profits or in any other manner whatsoever and that no member shall have any personal claim on any moveable or immovable properties of the Society or make any profits, whatsoever, by virtue of his/her membership.
- (b) No member of the Governing Body of the Society shall be appointed to any salaried office of the Society or any office of the Society paid by fees, that no remuneration shall be given by the Society to any member of such Governing Body except repayment of out of pocket expenses and interest on money lent or rent for premises demised to the Society.
- (c) The Society by its constitution is required to apply the profits, if any other income in promoting its objects.
- (d) If upon the winding up or dissolution of the Society there remains after satisfaction of all its debts and liabilities and property whatsoever, the same shall be paid to or distributed among the members of Society.



6. We the several persons, whose names and address are hereunder subscribed are desirous of being formed into a society in pursuance of this Memorandum of Association:

Sl. No.	Name	Address	Signature
1.	Nikhil Sharma son of Late Yogesh Sharma	1/901, Royal Green Building, Sirsi Road, Jaipur	<i>Nikhil</i>
2.	Ranbir Dahiya son of Late Pyare Lal Dahiya	1296, Sector-4, Gurgaon	<i>Ranbir</i>
3.	Mrs. Rajbala Dahiya wife of Ranbir Dahiya	1296, Sector-4, Gurgaon	<i>Rajbala</i>
4.	Mrs. Shashi Sharma wife of Late Yogesh Sharma	1/901, Royal Green Building, Sirsi Road, Jaipur	<i>Shashi</i>
5.	Mrs. Jagriti Sharma wife of Nikhil Sharma		<i>Jagriti</i>
6.	Rishab Sharma son of Late Yogesh Sharma		<i>Rishab</i>
7.	Rajni Dahiya daughter of Ranbir Dahiya	1296, Sector-4, Gurgaon	<i>Rajni</i>

7. The Management of the affairs of the society is entrusted in accordance with the Rules and Regulations of the society to a Governing Body.

Governing Body



8. The Governing Body of the Society shall comprise of 07 (Seven) members such as the President, Vice President, Secretary, Treasurer and members elected by all the member of the Society in a General Body Meeting.
9. The First Governing Body shall be elected and remain in force for a maximum period of 01 (one) year, whereafter, the Governing Body shall be constituted for a tenure of 03 (Three) years and followed by elections of Governing Body after every cycle of 03 (Three) years. The names, address, occupations and designation of the first Governing Body unanimously elected to whom the management and affairs of the society have been

entrusted, as required under the Society Registration Act, 2012 as applicable to the State of Haryana, are as follows:

Sl. No.	Name	Address	Designation
1.	Nikhil Sharma son of Late Yogesh Sharma	1/901, Royal Green Building, Sirsi Road, Jaipur	President
2.	Ranbir Dahiya son of Late Pyare Lal Dahiya	1296, Sector-4, Gurgaon	Vice President
3.	Rishab Sharma son of Late Yogesh Sharma	1/901, Royal Green Building, Sirsi Road, Jaipur	Secretary
4.	Rajni Dahiya daughter of Ranbir Dahiya	1296, Sector-4, Gurgaon	Treasurer
5.	Mrs. Rajbala Dahiya wife of Ranbir Dahiya	1296, Sector-4, Gurgaon	Member
6.	Mrs. Shashi Sharma wife of Late Yogesh Sharma	1/901, Royal Green Building, Sirsi Road, Jaipur	Member
7.	Mrs. Jagriti Sharma wife of Nikhil Sharma		Member



Witness

I know all the above persons and they have signed in my presence.

Place : Gurgaon

Date : 3-12-12

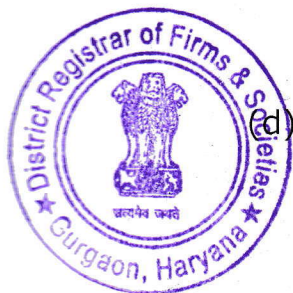
Rajinder Kumar Gupta
Signature Advocate
RAJINDER KUMAR GUPTA
 ADVOCATE
 REGN. No. D/196/08
 DISTT. COURTS, GURGAON

**RULES AND REGULATION (BYELAWS)
OF
THE OJASWI BHAGWATI DAHIYA EDUCATIONAL SOCIETY**

Interpretation

1. In these rules and regulation unless thereby anything on the subject or context inconsistent therewith:-

- (a) The "Society" means The Ojaswi Bhagwati Dahiya Educational Society.
- (b) The "Members" mean the members of the Society for the time being.
- (c) The "President", "Vice President", "Secretary" and "Treasurer" mean those respective office bearers for the time being of the Society.



- (d) The "Annual General Meeting" means such general meetings of the Society as are convened and held only under the rules of the society in force.
- (e) The "Meeting" means all meetings other than annual and special general meeting of Society.
- (f) A "Resolution" means a resolution of the Society duly passed and adopted.
- (g) The "Seal" means the seal of the Society.
- (h) "Year" means the official year of the Society as may be determined by the Governing Body from time to time.

Membership

2. The membership of the Society is open to any person who has attained 21 years of age and have subscribed to the aims & objects of the Society, has deposited the membership fee as prescribed in the byelaws of the society.
3. **Member.** Every member of the Society who is entitled to vote in the decision-making of the Society as per rules and regulations will be called as Member.

Admission Fee & Subscription

4. The admission fee and the subscription shall be as under unless other wise revised by the Governing Body of the Society.

- (a) Membership Fee: Rs. 5,000
- (b) Admission Fee : Rs. 1,000

Termination of Membership

5. The Governing Body of the Society shall have the powers to expel/terminate a member and/or members, from the membership of the Society on the following grounds:
 - (a) On death;
 - (b) On written resignation;
 - (c) If found guilty by means of any propaganda against the aims and objects of the Society;



- (d) If adjudged by any court of law of an offence involving moral turpitude punishable with imprisonment of 1 year or more;
- (e) If found to be involved in any anti social activities;
- (f) If fails to pay the subscription or contribution for consecutive three months; and
- (g) If disregards Rules and Regulations or disobey the decisions of the Governing Body

Note. The decision of the Governing Body regarding the termination from the membership of the Society shall be communicated to the member concerned.

Rights of Members

6. All and every member of the Society shall be entitled to participate in meetings, cultural & educational functions and other lawful gatherings called/arranged by the society.

Duties of Members

7. All and every member of the society shall:
 - (a) Elect the Governing body of the Society.
 - (b) Attend the general body meetings regularly.
 - (c) Give the necessary information to the Society pertaining to any matter which is necessary to be known by the Society.



- (d) Not indulge in activities which are prejudicial to the aims and objectives and/or rules and regulations of the Society.

Governing Body

8. The members of the first Governing Body of the Society shall hold the office for a period of one year. The Governing body shall be composed and reconstituted from amongst the members of the Society after the expiry of period of one year.
9. A member or an office bearer of the Governing Body may resign by making a request addressed to the President or the Secretary of the Governing Body in that respect in writing before the expiry of his/her term.
10. A member, who is an un-discharged insolvent or who has been convicted of any offence in connection with the formation, management or of the affairs of the Society or of any offence involving moral turpitude, shall not be entitled to continue as a member or office bearer of the society.
11. In case of any vacancy in the Governing Body including the office-bearer, caused by the removal or disqualification under these rules or by death or by resignation of any member or office bearer during his/her term as a member or office bearer another member or office bearer may be appointed in his/her place and shall be at par with the remaining members of the office



bearer of the Governing Body and such appointed member or office bearer shall hold the office only for the unexpired period of the said member's or office bearer term. Member of the Governing Body shall be eligible for re-election or re-nomination.

Functions and Powers of Governing Body

12. Governing Body shall be responsible for the management and administration of all affairs of the Society and is also authorized to appoint any office bearer/executive member to look after any particular activity or to look after day to day activities. The Governing Body shall have also to prepare plans, projects and programmes. The Governing Body shall have the powers, as are the powers of the Society, mentioned in the Memorandum of the Society and in the rules and regulations.



Meeting of the Governing Body

13. The Governing Body shall meet at least thrice in a year. Any other meeting may be held either upon the advice of the President/Secretary, or request of at least three members of the Governing Body.
- (a) The quorum for the meeting of the Governing Body shall be five members present in person.
 - (b) If within half an hour of the time appointed for a meeting a quorum is not constituted, the meeting shall stand adjourned for one hour at the same time

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and place and if at the meeting a quorum is not constituted within half an hour of the time appointed for the meeting, the members present shall constitute the quorum.

- (c) The Governing Body may pass a resolution unanimously by circulation. Such resolution passed whether by majority or by circulation amongst the members of the Governing Body shall be equally valid and shall be construed as if passed at a meeting duly called and convened for the purpose and such resolution shall be entered by the Secretary in the Minutes Book of the meetings of the Governing Body.

14. The Governing Body shall be empowered with any, every and all functions pertaining to the administration, control and management of the Society and will decide on all matters and more particularly the Governing Body acting collectively shall have power to:

- (a) Represent the Society;
- (b) Acquire property, movable, immovable or both, assume obligation and conclude agreements of any nature;
- (c) Open and operate bank accounts in any Bank, withdraw or invest or borrow funds, issue, accept, sign, endorse and deliver cheques, drafts, letters of credit and in general any other negotiable



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instruments of such banking account or accounts;

- (d) Determine and incur expenses in general, administer the finances of the Society and to raise, receive and accept funds, subscription, donations and money and all kinds of gifts and charities;
- (e) Decide on the establishment of branch office(s) of the Society anywhere in India;
- (f) Exercise control over the books of account, funds of the Society, prepare and submit to the General Meeting the annual report, the balance sheet, income and expenditure account of the Society;
- (g) Frame byelaws relating to the internal administration of the society; and
- (h) Decide any and every/all matters pertaining to or in connection with the administration of the Society and the successful pursuance of aims and objects.



The President shall chair and conduct the meetings of Governing Body. But in case the President is not available to chair the meeting within 30 minutes from the time fixed, the Vice President shall conduct the Meeting and in case both the above officials are not available for any reason, the senior most member shall conduct the meeting.

16. The Secretary shall be the Executive Officer of the Governing Body. He/She shall carry on the administrative

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work of the Society, receive all letters and documents addressed to the society, prepare correspondence and keep all books and records of the Society.

17. The Treasurer shall collect all dues of the Society and affect all its payments, keep appropriate records and books and help the Governing Body in financial administration of the Society.

Delegation of Authority

18. The Governing Body may delegate any of its powers and function referred to in rules to a subcommittee of two or more persons appointed from amongst the members of the Society, if necessary. In each of such subcommittees, the President and the Secretary of the Governing Body shall always remain ex-officio members. The recommendations of the Committee will, however, be sent to the Governing Body for final approval.

General Body

19. The General Body of the Society shall be the supreme authority of the Society in respect of all its activities and more particularly to decide on:
 - (a) Amendments and/or additions to the Memorandum of the Society and the rules & regulations.
 - (b) Selection or nomination of members of the Governing Body after the expiry of the term of the First Governing Body.



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- (c) Approval with or without amendments of the annual report the Annual Balance Sheet.
- (d) Collaboration or amalgamation of the Society with any other institution pursuing similar objects.
- (e) Dissolution of the Society and disposal of funds upon dissolution as mentioned herein above.
- (f) To appoint auditors and to fix their remuneration.

20. The Annual General Meeting shall be convened by the Governing Body regularly once a year within the three months following the end of the society accounting year provide of that for any reason if it be not practicable to convene the Annual General Meeting within the aforesaid period, the Governing Body shall have power to extend the date of such Annual General Meeting for a further period not exceeding three months but not more than 15 months shall elapse between the two Annual General Meetings.



21. The notice for the General Meeting shall be delivered through messenger or sent by post to the members of the Society at least 7 days prior to the date of the meeting and at least 3 days in the case of an adjourned meeting. The notice must indicate the place, date and hour hereof, as well as the items of Agenda.

22. The General Meeting whether Annual or special shall not discuss or decide on any matter which are not included in

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the agenda, save and except with the permission of the President.

23. The quorum for the General Body Meeting shall be 40% of the membership strength. In the event such quorum is not present within half an hour of the time appointed for the meeting the General Meeting shall stand adjourned for one hour of the time appointed for the meeting the General Meeting shall stand adjourned for one hour at the same place and at such adjourned meeting the members present shall constitute a quorum.
24. The decision of the General Body Meeting including the selection or nomination of the members of the Governing Body shall be final.
25. The General Body meeting shall be chaired by the President. But if for any reason, the President is not available to chair the meeting within 30 minutes from the time fixed, the Vice President shall conduct the Meeting and in case both the above officials are not available for any reason, the senior most member shall conduct the meeting. The decision of the General Body Meeting shall be recorded in minutes, entered into a book maintained for the purpose duly signed by the President of the meeting.

President

26. The President shall enjoy the following powers:



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- (a) The President shall guide and supervise the various activities of the Society. He/She preside over the Governing Body, Annual General Meetings and other meetings.
- (b) The President in case of emergency may exercise all the powers and perform all the functions required to be exercised and performed as per Rules & Regulations and byelaws. All the actions taken by the President shall be placed before the Governing Body in the next meeting immediately after exercise of such powers and functions.

Secretary

27. The Secretary shall be in-charge of all executive work of the Society. He/She shall keep records of the affairs of the Society and issue calls/notice for various meetings. She/he will act under the guidance, supervision and advice from the President and the Governing Body. He/she will prepare proceedings of the meeting and get them approved by the president.



Treasurer

28. The Treasurer shall do the following:
- (a) All funds of Society shall remain under the care and management of Treasurer.
 - (b) Maintain the accounts of all moneys, which is received and/or paid by him/her on behalf of the

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Society.

- (c) Disburse in accordance with the directions of the Governing Body.

Audit

- 29. At each Annual General meeting, qualified Auditor/ Auditors shall be appointed. The auditor shall submit a report on the Income & Expenditure and balance sheet of the Society presented by the Governing Body. The minutes of the meeting of the Governing Body and of the General Meeting, books of accounts, the correspondence and in general, all records of the Society as well as any data required for the carrying on of the audit shall, upon a requisition by the auditors, be submitted to them by the Treasurer/Secretary.

Financial Year

- 30. The Financial year of the Society shall commence on the 1st day of April and end with the 31st day of March according to English Calendar year.

Investment

- 31. The funds of Society, which may require investment, shall be invested as may be decided by the Governing Body from time to time.

Suits & Proceedings

- 32. The Society may sue or be sued in the name of its



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President. All the suits and legal proceedings by or against the Society shall be instituted or defended in the name of President only.

Appropriation of Profits

33. All income and property of the Society shall be utilized solely towards the aims of the society.

Indemnity

34. And things done by her/him in performance of her/his duties entrusted, by way of damages or otherwise and all losses, changes and expense which he/she incur or any act or deed done by him/her as such member, auditor, officer or servant in any way or about the discharge of his/her duties. However, the decision of the Governing Body in such matters shall be final.

Amendment

35. Any amendment in memorandum and the Rules and Regulations shall be made after being passed by the General Body Meeting of the Society in accordance with the provisions of the Societies Registration Act, 1860.

Dissolution of the Society

36. The society may be dissolved in accordance with the provisions of the Societies Registration Act for the time being in force. If upon the winding up or dissolution of the Society there remains after satisfaction of all its debts and liabilities and property whatsoever, the same shall be given or transferred to some other institution



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having objectives similar to the objectives of the society be determined by the members of the society at or before the dissolution.

Application of the Act

37. All the provisions of the Haryana Societies Registration Act, 2012, as application to the State of Haryana, shall be applicable to this society.

Essential Certificate

Certified that it is the true copy of the Rules and Regulations (Byelaws) of The Ojaswi Bhagwati Dahiya Educational Society.



President

Rishab

Secretary

Rajni

Treasurer

ALLOWED AND CERTIFIED ONLY AIMS
AND OBJECTIVES COVERED UNDER
THE HARYANA REGISTRATION AND
REGULATION OF SOCIETIES ACT, 2012,
HARYANA ACT No.-I OF 2012, CHAPTER-III,
SECTION 6 AND SUB-SECTION I TO XII

Certified to be True Copy

District Registrar of Firms & Societies
Gurgaon, Haryana